

अखिल भारतीय सेवेतील
महाराष्ट्र संवर्गातील भापोसे
अधिका-यांनी नामनिर्देशनाचे
विहीत नमुने भरून देण्याबाबत

महाराष्ट्र शासन
गृह विभाग
परिपत्रक क्र. संकीर्ण १०१२/प्र. क्र.१/भापोसे कक्ष
मंत्रालय, मादाम कामा मार्ग, हुतात्मा राजगुरु चौक,
मुंबई ४०० ०३२
दिनांक : १३ फेब्रुवारी, २०१२

परिपत्रक :-

दिनांक १.१.२००४ पूर्वी भारतीय पोलीस सेवेत थेट अथवा पदोन्नतीने/निवडीने नियुक्त अधिका-यांनी भारतीय पोलीस सेवेत नियुक्त झाल्यावर अथवा सेवेत स्थायीकरण झाल्यावर अथवा सेवेत ठराविक कालावधी पूर्ण झाल्यावर खालीलप्रमाणे नामनिर्देशने करणे आवश्यक आहे.

- अ) अखिल भारतीय सेवा (मृत्यू-नि-सेवानिवृत्ती लाभ) नियम १९५८ च्या नियम १९(२) च्या तरतुदीनुसार, सेवेत असताना निधन झाल्यास कुटुंबियांना प्रदान करावयाच्या मृत्यू उपदानासाठीचे नामनिर्देशन:- सदर नामनिर्देशन हे अधिका-यांचे सेवेत स्थायीकरण झाल्यावर करावयाचे आहे.
- ब) अखिल भारतीय सेवा (मृत्यू-नि-सेवानिवृत्ती लाभ) नियम १९५८ च्या नियम २२(७) च्या तरतुदीनुसार, सेवेत असताना निधन झाल्यास कुटुंबियांना प्रदान करावयाच्या कुटुंब निवृत्तीवेतनासाठीचे नामनिर्देशन:- सदर नामनिर्देशन हे अधिका-यांनी १० वर्षे सेवा पूर्ण झाल्यावर करावयाचे आहे.
- क) अखिल भारतीय सेवा (भविष्य निर्वाह निधी) नियम १९५५ च्या नियम ४ अनुसार अधिका-याचे सेवेत असताना निधन झाल्यास त्याच्या भविष्य निर्वाह निधी खाल्यातील जमा रक्कम त्याच्या कुटुंबियांना मिळण्यासाठी करावयाचे नामनिर्देशन :- सदर नामनिर्देशन हे अधिका-याने भविष्य निर्वाह निधीचा सदस्य झाल्यावर करावयाचे आहे.

२. दिनांक १.०१.२००४ रोजी अथवा त्यानंतर भारतीय पोलीस सेवेत थेट नियुक्त अधिका-यांना नवीन निवृत्तीवेतन योजना लागू असून केंद्र शासनाचे कार्मिक, लोकतक्रारी व निवृत्तीवेतन मंत्रालय (कार्मिक व प्रशिक्षण विभाग) यांची अधिसूचना क्र. २५०१४/१४/२००१-अेआयएस-(II), दि. ६.०२.२००४, अधिसूचना क्र. ११०२६/०३/२००३-अेआयएस-(III), दि. १७.०५.२००४ आणि कार्यालयीन ज्ञापन क्र. २५०१४/१४/२००१-अेआयएस-(II), दि. ८.०९.२००९ अन्वये सदर अधिका-यांना अखिल भारतीय सेवा (मृत्यू-नि-सेवानिवृत्ती लाभ) नियम १९५८ आणि अखिल भारतीय सेवा (भविष्य निर्वाह निधी) नियम १९५५ च्या तरतुदी लागू नसल्याने सदर अधिका-यांनी उपरोक्त नमूद नामनिर्देशने सादर करण्याची आवश्यकता नाही.

३. केंद्र शासनाचे कार्मिक, लोकतक्रारी व निवृत्तीवेतन मंत्रालय (कार्मिक व प्रशिक्षण विभाग) यांचे कार्यालयीन ज्ञापन क्र. २५०१४/१४/२००१-अेआयएस-(II), दि. ८.०९.२००९ अन्वये दि. १.१.२००४ रोजी अथवा त्यानंतर राज्य पोलीस सेवेतून भारतीय पोलीस सेवेत नियुक्त ज्या अधिका-यांना जुनी निवृत्तीवेतन योजना लागू होती अशा अधिका-यांना जुनी निवृत्तीवेतन योजना लागू राहिल. अशा अधिका-यांनी अखिल भारतीय सेवा (मृत्यू-नि-सेवानिवृत्ती लाभ) नियम १९५८ च्या तरतुदीनुसार मृत्यू उपदानासाठीचे नामनिर्देशन व कुटुंब निवृत्तीवेतनासाठीचे नामनिर्देशन सादर करण्याची आवश्यकता नाही. सदर अधिका-यांनी महाराष्ट्र नागरी सेवा (निवृत्तीवेतन) नियम १९८२ च्या तरतुदीनुसार यापूर्वी नामनिर्देशनपत्रे सादर केली असल्यास व सादर नामनिर्देशनांत बदल करू इच्छित नसल्यास पुनःच नामनिर्देशने सादर करण्याची आवश्यकता नाही.

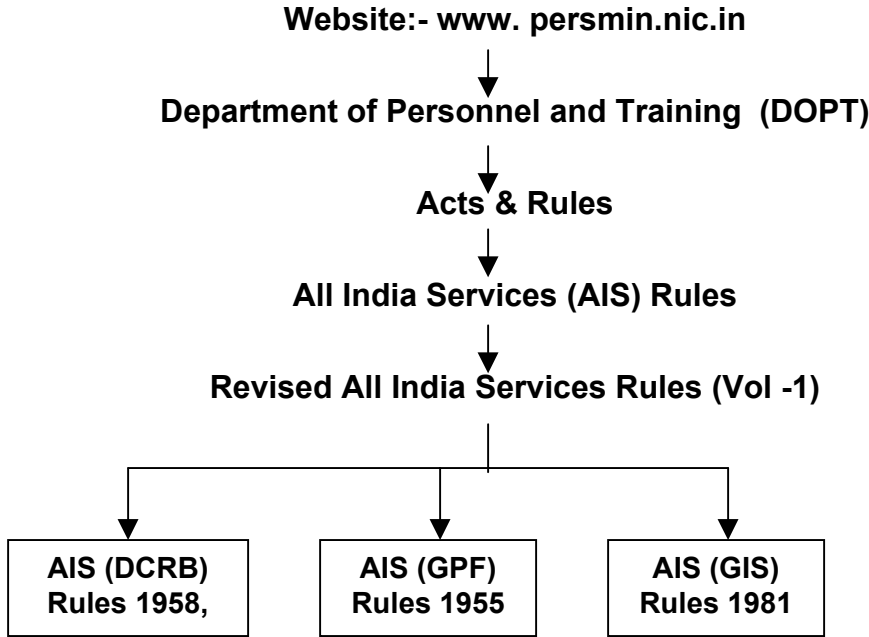
४. राज्य पोलीस सेवेतून भारतीय पोलीस सेवेत नियुक्त झालेल्या आणि सदर नियुक्तीपूर्वी महाराष्ट्र सर्वसाधारण भविष्य निर्वाह निधी योजनेचे सदस्य असलेल्या अधिका-यांनी महालेखापाल यांचे कार्यालयाकडून भविष्य निर्वाह निधी योजनेअंतर्गत भापोसे श्रेणीतील भविष्य निर्वाह निधी क्रमांक प्राप्त झाल्यावर अखिल भारतीय सेवा (भविष्य निर्वाह निधी) नियम १९५५ च्या तरतुदीनुसार नामनिर्देशने सादर करावी.

५. भारतीय पोलीस सेवेतील अधिका-यांनी थेट अथवा पदोन्नतीने/निवडीने भारतीय पोलीस सेवेत नियुक्त झाल्यावर अखिल भारतीय सेवा (गट विमा योजना) नियम १९८१ च्या तरतुदीनुसार अधिका-याचे सेवेत असताना निधन झाल्यास, त्याची सदर योजनेअंतर्गत जमा असलेली रक्कम व मृत्यूनंतर अनुज्ञेय विम्याची रक्कम कुटुंबियांना मिळण्यासाठी नामनिर्देशन करणे आवश्यक आहे. सदर नामनिर्देशन अधिका-याने सेवाप्रवेशानंतर करावयाचे आहे. राज्य पोलीस सेवेतून भारतीय पोलीस सेवेत नियुक्त झालेल्या आणि सदर नियुक्तीपूर्वी राज्य शासनाच्या गट विमा योजनेचे सदस्य असलेल्या ज्या अधिका-यांनी अखिल भारतीय सेवा (गट विमा योजना) नियम १९८१ च्या नियम ३ (१) परंतुक २ च्या तरतुदीनुसार राज्य सेवा गट विमा योजनेचे सदस्यत्व कायम ठेवू इच्छित असल्याचे शासनास कळविले आहे अशा अधिका-यांनी अखिल भारतीय सेवा (गट विमा योजना) नियम १९८१ च्या तरतुदीनुसार नामनिर्देशनपत्र सादर करण्याची आवश्यकता नाही.

६. भा. पो. से. अधिका-यांकडून प्राप्त विहीत नमुन्यातील नामनिर्देशनपत्रे सेवापुस्तक खंड २ म्हणून जतन करणे आवश्यक आहे. भापोसे अधिका-यांची सेवापुस्तके शासनस्तरावर जतन करण्यात येत असल्याने सदर नामनिर्देशनपत्रे शासनस्तरावर जतन करणे आवश्यक आहे. भापोसे अधिका-यांच्या सेवापुस्तकांचे अवलोकन केले असता बहुतांश अधिका-यांनी उपरोक्त नमुद नियमानुसार विहीत नमुन्यात नामनिर्देशनपत्रे सादर केली नसल्याचे आढळून येते. एखादया भा.पो.से. अधिका-याचे दुर्दैवाने निधन झाल्यास

नामनिर्देशनाअभावी त्याच्या वारसांना देय असणा-या रकमा प्रदान करण्यासाठी अडचणी येऊ नयेत याकरीता भापोसे अधिका-यांनी विहीत नियमानुसार उचित नमुन्यात नामनिर्देशनपत्रे सादर करणे आवश्यक असून त्याच्या प्रती संबंधितांना पाठविण्यात आल्यास अधिका-यांच्या निधनानंतर त्यांच्या वारसांना देय असणा-या रकमा विनाविलंब प्रदान करता येऊ शकतील. त्यासाठी महाराष्ट्र संवर्गातील भारतीय पोलीस सेवेतील अधिका-यांद्वारा उपरोक्त नमुद लाभांसाठीची नामनिर्देशने अद्ययावत करण्यासाठी पुढील कार्यपद्धती अवलंबण्यात यावी.

- १) AIS (DCRB) Rules १९५८, AIS (GPF) Rules १९५५, AIS (GIS) Rules 1981 हे नियम व नामनिर्देशनाचे विहीत नमुने केंद्र शासनाचे कार्मिक, लोकतक्रारी व निवृत्तीवेतन मंत्रालय यांच्या संकेतस्थळावर पुढीलप्रमाणे उपलब्ध आहेत.



सदर नियमानुसार सादर करावयाच्या नामनिर्देशनपत्रांचे नमुने सोबत जोडले असून त्यापैकी उचित नमुन्यात नामनिर्देशने करून नामनिर्देशनपत्रे शासनास सादर करावी व नामनिर्देशनपत्रांची प्रत्येकी एक प्रत पोलीस महासंचालक यांना पाठविण्यात यावी.

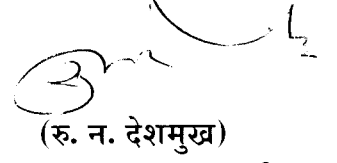
- २) नामनिर्देशनपत्रे पाठविताना त्यात नामनिर्देशनाचा दिनांक व ठिकाण, साक्षीदारांच्या सहया आणि संबंधित भापोसे अधिका-यांच्या स्वाक्षरी असल्याची खात्री करून नामनिर्देशनपत्रे शासनास व पोलीस महासंचालक यांना पाठविण्यात यावी.

- ३) सादर नामनिर्देशनांत भविष्यात बदल करावयाचे असल्यास वरील अ. क्र. १ आणि २ मध्ये नमुद केल्याप्रमाणे कार्यवाही करावी.

भा.पो.से. अधिका-यांनी विहीत नमुन्यातील उचित नामनिर्देशनपत्रे सादर करण्याबाबतची कार्यवाही दि. ३१.०३.२०१२ पर्यंत पूर्ण करावी.

७. सदर परिपत्रक महाराष्ट्र शासनाच्या www.maharashtra.gov.in या वेब साईटवर उपलब्ध करण्यात आले असून त्याचा संगणक संकेतांक २०१२०२१३१११२०६२६००१ असा आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,



(रु. न. देशमुख)

सहसचिव, महाराष्ट्र शासन, गृह विभाग

प्रत माहितीसाठी व आवश्यक त्या कार्यवाहीसाठी अग्रेषित.

१. महालेखापाल-१ (लेखा व अनुज्ञेयता) मुंबई.
२. महालेखापाल-१ (लेखा परीक्षा) मुंबई.
३. महालेखापाल-२ (लेखा व अनुज्ञेयता) नागपूर.
४. महालेखापाल-२ (लेखा परीक्षा) नागपूर.
५. महासंचालक व पोलीस महानिरीक्षक, महाराष्ट्र राज्य, मुंबई.
६. संबंधित भापोसे अधिकारी (पोलीस महासंचालक कार्यालयामार्फत)
७. भापोसे अधिकारी कार्यरत असलेली सर्व कार्यालये (पोलीस महासंचालक कार्यालयामार्फत)
८. अवर सचिव पोल- १, गृह विभाग
९. निवड नस्ती.

SCHEDULE D

Nomination for death-cum-retirement Gratuity

(When the member of the Service has a family and wishes to nominate one member thereof)

I hereby nominate the person mentioned below who is a member of my family and confer on him the right to receive any death-cum-retirement gratuity that may be sanctioned by State Government in the event of death while in service and the right to receive on my death, any gratuity which having become admissible to me on retirement may remain unpaid at my death.

Name and Address of nominee	Relationship with the member of the Service	Age	Contingencies on the happening of which the nomination shall become Invalid.	Name, address and relationship of the person or persons if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the member of the Service the nominee dying after the death of the member of the Service but before receiving payment of the gratuity.	Amount of share or gratuity payable to each
1	2	3	4	5	6

This nomination supersedes the nomination made by me earlier on.....
which stands cancelled.

Dated this.... (date)... day of (month)..... 20..... at(Place)

Witnesses to Signature

1.

2.

Signature of the member of the Service

SCHEDULE E

Nomination for Death-cum-Retirement Gratuity

(When the member of the Service has a family and wishes to nominate more than one member thereof)

I hereby nominate the persons mentioned below, who are members of my family, and confer on them the right to receive, to the extent specified below any death-cum-retirement gratuity that may be sanctioned by State Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:

Name and address of nominee	Relationship with the member of the Service	Age	Amount or share of gratuity payable to each*	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the member of the Service or the nominee dying after the death of the member of the service but before receiving payment of the gratuity	Amount of share of gratuity payable each
1	2	3	4	5	6	7

This nomination supersedes the nomination made by me earlier on which stands cancelled.

Dated this(Date)... day of(month)..... 20.... at(Place).....

Witnesses to Signature:

1.

2.

Signature of the member of the Service

SCHEDULE F

Nomination for Death-cum-Retirement Gratuity

(When the member of the Service has no family and wishes to nominate one person)

I, having no family, hereby nominate the person mentioned below and confer on him the right to receive any death-cum-retirement gratuity that may be sanctioned by State Government in the event of my death while in service and the right to receive on my death any gratuity which having become admissible to me on retirement may remain unpaid at my death.

Name and Address of nominee	Relationship with the member of the Service	Age	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the member of the Service but before receiving the payment of gratuity	Amount or share of gratuity payable to each*

This nomination supersedes the nomination made by me earlier on which stands cancelled.

Dated this(Date).... day of(month)..... 20... at (Place)....

Witnesses to Signature:

1.

2.

Signature of the member of the Service

SCHEDULE G

Nomination for death-cum-Retirement Gratuity

(When the member of the Service has no family and wishes to nominate more than one person)

I, having no family, hereby nominate the persons mentioned below and confer on them the right to receive to the extent specified below, any death-cum-retirement gratuity that may be sanctioned by State government in the event of my death while in service specified below any gratuity which having become admissible to me on retirement may remain unpaid at my death.

Name and address of nominees	Relationship with the member of the Service	Age	Amount or share gratuity payable to each*	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the member of the Service or the nominee dying after the death of the member of the Service but before receiving the Amount+
1	2	3	4	5	6

This nomination supersedes the nomination made by me earlier on..... which stands cancelled.

Dated this(Date).... day of(month)..... 20..... at(Place).....

Witnesses to signature:

1.

2.

Signature of the member of the Service

N.B.- The officer shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

*This column should be filled in so as to cover the whole amount of gratuity.

+The amount/share of gratuity shown in this column should cover the whole amounts/share payable to the original nominees.

SCHEDULE H

Nomination for Family Pension

I hereby nominate the persons mentioned below, who are members of my family, to receive, in the order shown below, the family pension which may be granted by State Government in the event of my death after completion of 10 years qualifying service.

Name and address of nominee	Relationship with the member of Service	Age	Whether married or unmarried
1	2	3	4

This nomination supersedes the nomination made by me earlier on Which stands cancelled.

Dated this(Date)... day of(month)..... 20.... at(Place).....

Witnesses to signature:

1.

2.

Signature of the member of the Service

N.B.- The officer should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed.

FORM 1
[Rule] 4(3)]

Nomination for Provident Fund Under A. I. S. (Provident Fund) Rules 1955

(When the subscriber has a family and wishes to nominate one member thereof—)

I hereby nominate the person mentioned below, who is a member of my family as defined in rule 2 of the All India Services (Provident Fund) Rules, 1955, to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable has not been paid:—

Name and address of nominee	Relationship with subscriber	Age/Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any to whom the right of the nominee shall pass in the event of his predeceasing the subscriber

Dated this(Date)... day of(month)..... 20... at(Place).....

Two witnesses to signature.

1. -----

2. -----

Signature of Subscriber

FORM II

[Rule 4(3)]

Nomination for Provident Fund under A. I. S. (Provident Fund) Rules 1955

(When the subscriber has a family and wishes to nominate more than one member thereof-)

I, hereby nominate the persons mentioned below, who are members of my family as defined in rule 2 of the All India Services (Provident Fund) Rules, 1955, to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:—

Name and address of nominee	Relationship with subscriber	Age	¹⁰⁹ Amount or share of accumulation to be paid to each	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any to whom the right of the nominee shall pass in the event of his predeceasing the subscriber

Dated this(Date).... day of(month)..... 20.... at(Place).....

Two witnesses to signature.

1.

2.

Signature of Subscriber

¹⁰⁹ NOTE- Where a subscriber who has no family makes a nomination, he shall specify in this column that the nomination shall become valid in the event of his subsequently acquiring a family

FORM III

[Rule 4(3)]

Nomination for Provident Fund under A. I. S.(Provident Fund) Rules 1955

(When the subscriber has no family and wishes to nominate one person—)

I, having no family as defined in rule 2 of the All India Services (Provident Fund) Rules, 1955, hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable has been paid:—

Name and address of nominee	Relationship with subscriber	Age	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any to whom the right of the nominee shall pass in the event of his predeceasing the Subscriber ¹¹²

Dated this(Date).... day of(month)..... 20..... at(Place).....

Two witnesses to signature

1.

2.

Signature of Subscriber

¹¹² Note : where a subscriber who has no family makes a nomination, he shall specify in this column that the nomination shall become invalid in the event of his subsequently acquiring a family.

FORM IV
[Rule 4(3)]

Nomination for Provident Fund under A. I. S.(Provident Fund) Rules 1955

(When the subscriber has no family and wishes to nominate more than one person—)

I, having no family as defined in rule 2 of the All India Services Provident Fund) Rules, 1955, hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:—

Name and address of nominee	Relationship with subscriber	Age	Amount or share of accumulation to be paid to each	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any to whom the right of the nominee shall pass in the event of his predeceasing the subscriber

Dated this(date).... day of(month)..... 20..... at(Place).....

Two witnesses to signature

1.

2.

Signature of Subscriber

Form No.7

**Nomination for benefits under the Central Government Employees Group
Insurance Scheme, 1980.**

*(When the Government servant has no family and wishes to nominate one person or
more than one person.)*

I, having no family, hereby nominate the person/persons mentioned below and confer on him/them the right to receive to the extent specified below any amount that may be sanctioned by the Central Government under the Central Government Employees Group Insurance Scheme, 1980 in the event of my death while in service or which having become payable on my attaining the age of superannuation may remain unpaid at my death.

Name and address of Nominee	Relationship with Government servant	Age	Share of amount to be paid to each	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right of the nominee shall pass in the event of his predeceasing the Government servant
1	2	3	4	5	6
1.					
2.					
3					

Dated this(date).... day of(month)..... 20... at(Place).....

Two witness to signature

1.

2.

Signature of Government servant

N.B. The Government servant should draw line across the blank space below his last entry to prevent the insertion of any names after he has signed.

6. This column should be filled in so as to cover the whole amount that may be payable under the Insurance Scheme.

7. Where a Government servant who has no family makes a nomination, he shall specify in this column that the nomination shall become invalid in the event of his subsequently acquiring a family.

Form No.8

**Nomination for benefits under the Central Government Employees Group
Insurance Scheme, 1980**

(When the Government servant has a family and wishes to nominate one member or more than one member thereof.)

I, hereby nominate the person(s) mentioned below who is/are member(s) of my family, and confer on him/them the right to receive to the extent specified below any amount that may be sanctioned by the Central Government under the Central Government Employees Group Insurance Scheme, 1980 in the event of my death while in service or which having become payable on my attaining the age of superannuation may remain unpaid at my death.

Name and address of Nominee	Relationship with Government servant	Age	Share of amount to be paid to each	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right of the nominee shall pass in the event of his predeceasing the Government servant
1	2	3	4	5	6
1.					
2.					
3					

Dated the (Date).... Day of (Month) 20..... at (Place)

Two witness to signature

1.

2.

Signature of Government servant

N.B. The Government servant should draw line across the blank space below his last entry to prevent the insertion of any names after he has signed.